

**NORTH YORKSHIRE COUNTY COUNCIL
HEALTH AND ADULT SERVICES EXECUTIVE**

Meeting of the Health and Adult Services Executive

**11 February 2022 at 13:30
Via MS Teams**

DECISION RECORD & MEETING NOTES

Present: Councillor Michael Harrison and Councillor Andrew Lee

Officers: Anton Hodge (AH)

Apologies: Richard Webb (RW)

Minutes: Dawn Day

| NO. | ITEM | For Note/ Action |
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| | Declaration of Interests County Councillor Michael Harrison declared an interest as a relative works in Health and Adult Services. | |
| 1 | Items for Corporate Director Decision | |
| | <p>1. To approve the extension of the Welfare Benefits Unit Contract</p> <p>The Welfare Benefits Unit (WBU) is a second tier advisory service providing training and ongoing information. They support NYCC Benefits and Assessment teams, housing associations, carers resource, district councils and housing departments.</p> <p>The proposal was approved to allow further exploration into the current business model and service delivery options.</p> <p>Agreed: It has been agreed to extend and vary the contract for the provision of a North Yorkshire Welfare Rights, Information and Guidance Service provided by the Welfare Benefits Unit (WBU) for up to 2 years from 1st April 2022 to the 31st March 2024.</p> <p>Approval has also been given to vary the extension clause from 2 years to 4 periods of 6 months. It is proposed the contract will be reviewed and extended at 6 monthly break points</p> <p>2. To approve the extension of the Citizens Advice Bureau (CAB)</p> <p>The Citizens Advice Bureau (CAB) is a trusted and recognised public facing organisation, which provides holistic advice and information covering a broad spectrum of topics including debt,</p> | |

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| | <p>housing, unemployment, benefits and bankruptcy. They provide free, confidential, and impartial legal advice, information, and support across North Yorkshire and work with over 200 partners.</p> <p>The CAB meets all KPIs, attends all contract monitoring meetings and routinely and reliably provides quarterly reports and extensive updates in relation to its performance and service offer overall.</p> <p>By extending the contract, this allows for any changes to be embedded and other considerations to be addressed as part of the local government reorganisation.</p> <p>The service has been provided on an initial term of 5 years from 1st April 2017 to the 31st March 2022. The two-year extension is provisioned for in the current contract.</p> <p>Agreed: It has been agreed to extend the current contract for the Provision of a North Yorkshire Information and Advice Service for 2 years from 1st April 2022 to the 31st March.</p> | |
| 2 | Items for Executive Member decision | |
| | None. | |
| 3 | Note of previous meeting held on 14 January 2022 | |
| | Reviewed and agreed. | |